



## 2020-21 Annual Calendar: Cesar Chavez Elementary Counseling Program

Mrs. Azucena Gonzalez, School Counselor

A minimum of 80% of time recommended for direct and indirect student services and 20% or less in program planning and school support

Month	Delivering (80%)		Program Planning and School Support (20%) <i>(Defining, Managing, Assessing, Fair-Share Responsibilities)</i>
	Direct Student Services Activities <i>(Include dates of school counseling initiatives or events, classroom and group activities, career or college nights, schoolwide academic support events, etc.)</i>	Indirect Student Services Activities <i>(Significant collaborations, leadership and advocacy activities)</i>	
Ongoing Services	<ul style="list-style-type: none"> <li>★ Individual Counseling</li> <li>★ Small Group Counseling</li> <li>★ Crisis Response Counseling</li> <li>★ Instruction</li> </ul>	<ul style="list-style-type: none"> <li>→ Consultation and Collaboration (teachers, parents, administration, support staff, other)</li> <li>→ Responsive Referrals</li> <li>→ Advocacy</li> <li>→ Coffee With the School Counselor-Parents</li> </ul>	<b>Program Management</b> <ul style="list-style-type: none"> <li>● Lesson Plan Preparation</li> <li>● Documentation/Case Notes</li> <li>● Staff Meetings-Fair-Share</li> </ul>
August	<b>Instruction:</b> <ul style="list-style-type: none"> <li>● I-Meet the School Counselor-K-6 (via pre-recorded video)</li> </ul>	Character Counts- Staff Prep and Guidance	<b>Program Management</b> <ul style="list-style-type: none"> <li>● Program Planning- Action Plans, Calendars, Tier-1 Activities</li> </ul>

	<p><b>Character Counts:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Responsibility---Learning</li> </ul>		<ul style="list-style-type: none"> <li>● Staff Presentation-2020-21 Counseling Program</li> <li>● <i>Coffee With the School Counselor-Staff</i></li> </ul>
<p><b>September</b></p>	<p><b>Instruction</b></p> <ul style="list-style-type: none"> <li>● I-Perseverance/Resilience/Change-KN-3</li> <li>● I-Stress Management/Mindfulness-4-6</li> <li>● SG- Behavior Distance Learning</li> </ul> <p><b>Character Counts:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Trustworthiness- Learning</li> </ul> <p><b>Tier-1:</b></p> <ul style="list-style-type: none"> <li>➤ Attendance Awareness Month Activities (Monthly challenges intro to students lobo participation e-tickets for monthly drawings)</li> <li>➤ National Suicide Prevention Week-9/6-9/12</li> <li>➤ ICOE Higher Ed Week-1 9/21-9/25</li> </ul>	<p>Back-To-School Nite</p> <p>Consult/Collaborate-Grade-Level Meetings</p> <p>Coffee With the School Counselor-Parents</p> <p>- Admin Team Meeting</p>	<p><b>Program Management</b></p> <ul style="list-style-type: none"> <li>● <i>Coffee With the School Counselor-Staff</i></li> <li>● IV Counselor Check-In Meeting-ICOE</li> <li>● District Counseling Dept. Meeting</li> </ul>
<p><b>October</b></p>	<p><b>Instruction</b></p> <ul style="list-style-type: none"> <li>● I-Coping Skills/Grief-Loss-TK-6</li> <li>● I-Respect, Tolerance, Differences-4-5-6</li> <li>● SG- Social Skills Friendships</li> </ul> <p><b>Character Counts:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Respect---Self-Discipline</li> </ul>	<p>Consult/Collaborate-Grade-Level Meetings</p> <p>Student Support Team Meetings (SST)</p> <p>- Admin Team Meeting</p>	<p><b>Program Management</b></p> <ul style="list-style-type: none"> <li>● Prep-Lesson Plans</li> <li>● IV Counselor Check-In Meeting-ICOE</li> <li>● World Mental Health Day Summit</li> </ul>

	<p><b>Tier-1:</b></p> <ul style="list-style-type: none"> <li>➤ Bullying Prevention Month</li> <li>➤ Red Ribbon Week-10/23-10/31</li> </ul>		
<b>November</b>	<p><b>Instruction</b></p> <ul style="list-style-type: none"> <li>● I-Study Skills-3-4</li> <li>● I-Growth Mindsets/Self-Confidence-KN-2</li>   <li>● SG- Attendance</li> </ul> <p><b>Character Counts:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Responsibility---Learning</li> </ul> <p><b>Tier-1:</b></p> <ul style="list-style-type: none"> <li>● Thanksgiving Food Drive-Community Kindness</li> </ul>	<p>Consult/Collaborate-Grade-Level Meetings</p> <p>Student Support Team Meetings (SST)</p> <p>- Admin Team Meeting</p>	<p><b>Program Management</b></p> <ul style="list-style-type: none"> <li>● “Data Day”- Trimester 1</li> <li>● <b>Tier 2 Interventions/Schedule-</b> List of Students</li> <li>● Small Group Action Plan</li> <li>● District Counseling Dept. Meeting</li> </ul>
<b>December</b>	<p><b>Instruction</b></p> <ul style="list-style-type: none"> <li>● I-Emotion Awareness-Regulation-4-6</li> <li>● I-Positive Mindsets-1-3</li> <li>● SG- Attendance</li> </ul> <p><b>Character Counts:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Fairness- Self-Discipline</li> </ul>	<p>Consult/Collaborate-Grade-Level Meetings</p> <p>CC- Admin Team Meeting</p>	
<b>January</b>	<p><b>Instruction</b></p> <ul style="list-style-type: none"> <li>● I-Growth and Health-4-6</li> <li>● I-Emotion Awareness-Regulation-KN-3</li> </ul>	<p>Consult/Collaborate-Grade-Level Meetings</p> <p>Student Support Team Meetings (SST)</p>	<p><b>Program Management</b></p> <ul style="list-style-type: none"> <li>● Tier 1 Core Curriculum Accountability Sheet-Tri 1</li> </ul>

	<ul style="list-style-type: none"> <li>● SG- Attendance</li> </ul> <p><b>Character Counts:</b></p> <ul style="list-style-type: none"> <li>☐ Fairness- Empathy/Compassion</li> </ul> <p><b>Tier-1:</b></p> <ul style="list-style-type: none"> <li>➤ The Great Kindness Challenge-1/25-1/29</li> </ul>	- Admin Team Meeting	<ul style="list-style-type: none"> <li>● “Data Day” Schedule for Semester 1</li> <li>● <b>Tier 2 Interventions/Schedule-</b> List of Students</li> <li>● Plan for NSCW Activities</li> </ul>
<b>February</b>	<p><b>Instruction</b></p> <ul style="list-style-type: none"> <li>● I-College Readiness Skills-5-6</li> <li>● SG- Behavior</li> </ul> <p><b>Character Counts:</b></p> <ul style="list-style-type: none"> <li>☐ Caring---Perseverance</li> </ul> <p><b>Tier-1:</b></p> <ul style="list-style-type: none"> <li>➤ National School Counseling Week-2/1-2/5</li> <li>➤ Random Acts of Kindness Week-2/15-2/19</li> </ul>	<p>Consult/Collaborate-Grade-Level Meetings</p> <p>Student Support Team Meetings (SST)</p> <p>- Admin Team Meeting</p>	<p><b>Program Management</b></p> <ul style="list-style-type: none"> <li>● Deliver “Flashlight Presentation” to staff during NSCW</li> <li>● District Counseling Dept. Meeting</li> </ul>
<b>March</b>	<p><b>Instruction</b></p> <ul style="list-style-type: none"> <li>● I-Conflict Resolution-Problem-Solving-2-3</li> </ul> <p>SG- Attendance</p> <p><b>Character Counts:</b></p>	<p>Consult/Collaborate-Grade-Level Meetings</p> <p>Student Support Team Meetings (SST)</p> <p>CC- Admin Team Meeting</p>	<p><b>Program Management</b></p> <ul style="list-style-type: none"> <li>● “Data Day” scheduled for Tri 2 (attendance, grades, behavior, other)</li> <li>● <b>Tier 2 Interventions/Schedule-</b> List of Students</li> </ul>

	<input type="checkbox"/> Citizenship---Positivity  <b>Tier-1:</b>  ➤ College & Career Readiness Week ➤ 5th Annual College & Career Fair		
<b>April</b>	<b>Instruction</b>  <ul style="list-style-type: none"> <li>● I-Career Awareness Planning/High School A-G-</li> </ul> <b>SG- Attendance</b>  <b>Character Counts:</b>  <input type="checkbox"/> Respect---Resilience  <b>Tier-1:</b>  ➤ Child Abuse Prevention Month- Safety and Child Protection Lessons	Open House  Student Support Team Meetings (SST)  - Admin Team Meeting	<b>Program Management</b>  <ul style="list-style-type: none"> <li>● Tier 1 Core Curriculum Accountability Sheet-Tri 2</li> <li>● District Counseling Dept. Meeting</li> </ul>
<b>May</b>	<b>Character Counts:</b>  <input type="checkbox"/> Responsibility---Goals  6th Grade Transition to Jr. High School-Lesson/Activity  <b>Tier-1:</b>  ➤ National Teacher Appreciation Week ➤ California Children’s Mental Health Week	Consult/Collaborate-Grade-Level Meetings  - Admin Team Meeting	<b>Program Management</b>  <ul style="list-style-type: none"> <li>● “Flashlight Presentation” to staff (Spring Sem)</li> <li>● Tier 1 Core Curriculum Accountability Sheet-Tri 3</li> </ul>

**June**

**Program Management**

- **“Data Day”- Sem 2 Data**
- Tier 2 Interventions/Schedule-  
List of Students
- Tier 1 Core Curriculum  
Accountability Sheet-Sem 2

\*Instruction and small group tentative schedule is subject to change based on need.